



APPLICATION FOR ALTERNATE WATER METERING SYSTEM

You have requested an application for an alternate metering system.

This letter describes the alternate metering system available to you in lieu of Soquel Creek Water District's (SqCWD's) standard metering system which utilizes Automatic Meter Reading (AMR) technology. It sets forth steps you must take and responsibilities you must accept in order to receive an alternate metering system at your property.

With SqCWD's standard metering system, the meter transmits a radio frequency signal that can be electronically read from a service vehicle while driving in the vicinity of each meter. This metering system is maintained and read by SqCWD at no charge. Some customer benefits of the AMR system include the recording of water usage to help detect leaks and promote water conservation.

The alternate metering system consists of direct-read meters that have historically been used by SqCWD to monitor water usage. Direct-read meters are not electronic, and therefore, must be manually read by SqCWD staff at the end of each billing period.

Collecting meter reads from a small number of direct-read meters located randomly throughout a given service route requires a dedicated staff effort as compared to collecting meter reads from the majority of meters that utilize AMR technology and transmit data electronically. **Therefore, SqCWD customers who have opted out of receiving an AMR meter will be assessed a manual meter reading fee of \$10.00 per meter read performed for billing purposes.** Meter reads are currently collected every two months, so the annual cost to customers who request an alternate metering system is currently \$60.00, which will appear as an additional \$10 charge on each bill. However, SqCWD may eventually switch to monthly billing which would require meters to be read every month, thus the cost of having an alternate metering system would double. Meter reads performed in association with leak investigations or other customer service will be at no charge.

If you choose the standard metering system (i.e. the AMR system), no further action is required. Property owners who desire an alternate metering system must fill out the application form on the reverse side of this letter, sign and date the application, and return it to SqCWD.

Upon receipt of your completed application, SqCWD will send you a letter confirming your choice of an alternate metering system. If your meter has already been replaced with an AMR, SqCWD will install an alternate metering system at no cost.

If you have any questions regarding the application form or the process, please call SqCWD at (831) 475-8500.

Please return completed and signed applications to:

**Soquel Creek Water District
Attn: Conservation and Customer Service Field Manager
P.O. Box 1550
Capitola, CA 95010
Phone: (831) 475-8500
Fax: (831) 475-4291**



APPLICATION FOR OPTION OF ALTERNATE METERING SYSTEM IN LIEU OF AUTOMATIC METER READING (AMR) TECHNOLOGY

APPLICANT INFORMATION*		
Last Name	First	M.I.
Service Address:		
Street Address		
City	State	ZIP
Mailing Address:		
Street Address or P.O. Box		
City	State	ZIP
Phone	E-mail	
Account Number:		

***All of the above requested information is needed to process this application. However, if you do not have an e-mail address, please indicate "NA"**

SIGNATURE AND CERTIFICATION OF ACCEPTANCE OF RESPONSIBILITIES	
<p>I certify that I am the legal property owner of the above listed service address and that I have received and reviewed the technical information about the AMR system and am requesting Soquel Creek Water District to install a direct-read meter at my service address.</p> <p>I understand that in order to recover the cost of the special service required to manually read the meter at this service address, Soquel Creek Water District will charge the account holder \$10.00 for every meter read performed for billing purposes. This charge will be applied to the regular bill for the service address listed above and will be subject to the same collection policies as all other water service charges. I understand that this fee may increase in the future.</p>	
Signature of Property Owner	Date

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Please complete, sign and date this application and return to:
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