SOQUEL CREEK WATER DISTRICT BOARD OF DIRECTORS
AGENDA
TUESDAY, JULY 21, 2020, 6:00 PM

Remote Teleconference Zoom Meeting

In response to COVID-19 (coronavirus), the Governor’s state of emergency and subsequent executive orders, and the County of Santa Cruz's to shelter-in-place order, Soquel Creek Water District’s July 21, 2020 Board Meeting will be held remotely via Zoom.

Members of the public are encouraged to join the meeting remotely through the meeting link or phone number:

- Meeting Link: https://us02web.zoom.us/j/84939016601
- Phone Number: +1 669 900 6833 / Webinar ID: 849 3901 6601

If you are participating via meeting link (i.e. web platform), and experience technological difficulties, then please re-join the meeting via phone number.

**Request to Speak Form for Remotely Conducted Board Meetings**

To facilitate effective and efficient remote Board Meetings, people wishing to address the Board during a Board Meeting on an item not listed on the agenda (Oral Communications – Item 5.0), or any item listed on the agenda, will need to submit a Request to Speak Form to the Board Clerk via email (emmao@soquelcreekwater.org). Request to Speak forms must be submitted by 3 pm, on the day of the Board Meeting.

**MISSION**

We are a public agency dedicated to providing a safe, high quality, reliable, and sustainable water supply to meet our community’s present and future needs in an environmentally sensitive and economically responsible manner.

**BOARD MEETING PROCEDURES**

The Board President serves as the chairperson to guide Board Meetings following agenda order listed below:

1. Call to Order and Roll Call
2. Public Hearing
3. Announcement by Board Members of Items Removed from Consent
4. Consent Agenda
5. Oral and Written Communications
6. Reports
7. Administrative Business
8. Closed Session

Note that the agenda order is subject to change.

**MEETING INFORMATION AND ACCESSIBILITY**

Agenda Packets are available on the District’s website: https://www.soquelcreekwater.org/who-we-are/board-meetings-standing-committees.
1. **CALL TO ORDER AND ROLL CALL**

2. **PUBLIC HEARING – None**

3. **ANNOUNCEMENT BY BOARD MEMBERS OF ITEMS REMOVED FROM CONSENT AGENDA**

   **CONSENT AGENDA PROCEDURE**

   Consent Agenda items include routine business that do not call for discussion. One vote is taken for all Consent Agenda items. Only a Board Member may request that the Board President remove items from Consent to Regular agenda for discussion. A public member may request that a Board Member pull an item from the Consent Agenda prior to the start of the meeting. It is requested that public members provide an explanation with requests to remove Consent Agenda Items – this helps the Board determine if an item should remain on consent or be pulled for discussion. Any Consent Agenda items that are removed for discussion will be considered at the end of Administrative Business. For Consent Agenda items not removed for discussion, public members may provide comment for up to two (2) minutes, or the length of time established by the Board President, at the beginning of the Consent Agenda.

4. **CONSENT AGENDA (Pg. 4)**

   4.1 Approval of Minutes
      4.1.1 June 16, 2020 – Regular Meeting Minutes
   4.2 Board Planning Calendar
   4.3 Special Board Assignments Status Report
   4.4 General Manager Purchase Order Approval
   4.5 June Warrants
   4.6 Production Reports
   4.7 Management Update
   4.8 Review Annual Disclosure (Govt. Code Section 53065.5), Fiscal Year 2019-20 Director & Employee Reimbursements of at Least $100
   4.9 Deny Claim of Damage – Kris and Marc Kirby, 1729 Calypso Drive, Aptos, CA
   4.10 Approve CEQA Preliminary Environmental Assessment and Categorical Exemption Finding, and Direct Staff to File a Notice of Exemption for Electrical Service to Canon Del Sol Tank Site Project, CWO 18-491
   4.11 Finance Status Report
   4.12 Approve Annual Statement of Investment Policy, Fiscal Year 2020/21
   4.13 Informational - Final Report on Educational Programs for 2019/20 School Year
   4.14 Approve Professional Services for Labor Compliance Monitoring by Silveira Consulting, Inc. for Construction Activities Related to Pure Water Soquel (PWS)

5. **ORAL AND WRITTEN COMMUNICATIONS (Pg. 148)**

   Oral Communications provides the opportunity for public members to speak on any item of interest (for items not on the Agenda), within the jurisdiction of the District. Public members may provide comment for up to three (3) minutes, or the length of time established by the Board President. Individuals may speak only once during Oral Communications.

   **REGULAR AGENDA PROCEDURE**

   Regular agenda items are considered one by one. Public members may address the Board on a specific agenda item during the District’s consideration of it. Public members may provide comment for up to two (2) minutes per item, or the length of time established by the Board President. Individuals may speak only once per item.

6. **REPORTS**

   6.1 District Counsel – Oral Report

7. **ADMINISTRATIVE BUSINESS (Pg. 149)**

   7.1 Conditional and Unconditional Will Serves – None
7.2 Progress Report of the Performance of the Advanced Metering Infrastructure (AMI) Leak Detection, Provide Direction if Desired
7.3 Consider Agreement Renewal for PureSource Water Emergency Water Service
7.4 Soquel Drive Cast Iron Main Replacement Project Phase IV, Bid Award, CWO 16-008

CLOSED SESSION PROCEDURE

The Board may conduct a Closed Session on particular agendas as necessary. Closed Sessions are not open to the public. Matters discussed during Closed Session include existing and pending litigation, personnel matters and real property negotiations. Actions taken by the Board during Closed Session will be announced during open session following the adjournment of the closed session.

8. CLOSED SESSION
8.1 Conference with Legal Counsel – Existing Litigation Pursuant to Government Code Section §54956.9(d)(1)
Steinbruner vs. Soquel Creek Water District et al, Santa Cruz County Superior Court Case No. 19 CV00181; CA Sixth District Court of Appeals Case No. 19AP00031
Steinbruner v. California Coastal Commission, et al., San Francisco Superior Court, Case No. Unspecified.
8.2 Conference with Real Property Negotiators
Property: 2455 Chanticleer Ave. (APN 029-013-53)
Agency negotiator: Ron Duncan
Negotiating parties: Doug Doering – Pro Vision Glass
Under negotiation: Price and terms of payment

9. ADJOURNMENT