

**SOQUEL CREEK WATER DISTRICT
REGULAR MEETING MINUTES
June 16, 2009**

1. ROLL CALL

President LaHue called the Regular Session to order at 7:00 p.m.

Board Members Present:

Dr. Thomas LaHue, President
Bruce Daniels, Vice President
Dan Kriege
Dr. Don Hoernschemeyer

Board Member Absent:

Dr. Bruce Jaffe

Staff Members Present:

Laura Brown, General Manager
Bob Bosso, District Counsel
Jeff Gailey, Engineering Manager/Chief Engineer
Michelle Boisen, Financial/Business Services Manager
Ron Duncan, Conservation & Customer Service Field (CCSF) Manager
Taj Dufour, Operations & Maintenance Manager
Denise Alexander, Executive Assistant/Board Clerk

Others Present:

None

2. POSTER CONTEST AWARDS PRESENTATION

President LaHue stated that none of the winners of the contest were present to receive their award. The intent of the District's program is to encourage conservation awareness through the classroom and everyone seeing those posters. The following winners were announced for the public record.

The first place award went to the poster entitled *Raindrops Keep Falling On My Head* by Kyara Magua, a fifth grader at Mar Vista elementary. Kyara will receive \$50 and a trophy for her watercolor picture of a rain barrel. Second place went to the poster entitled *Without Water* by Siinn Rho, a fifth grader at Soquel Elementary. Siinn will receive \$25 and a trophy for her colorful drawing of people saving water. Third place went to the poster entitled *Don't be a Geek, Stop the Leak* by Rileigh Knight, a fifth grader at Mar Vista Elementary. Rileigh will receive \$25 and a trophy for the drawing of a wrench fixing a leaking faucet and fourth place went to Margaux Elliott, a fifth grader at Valencia Elementary. Margaux' drawing entitled *Go Blue, Saving Water Can Save the World*, shows

many water saving tips. The first place winner's teacher, Susan Nunes, will receive a \$25 gift certificate from Kaleidoscope, the Parent/Teacher Store, for supporting water conservation education in her classroom.

The winning posters will be on display in the District's lobby throughout the summer and will be printed in the District's newsletter and posted on the District website to promote water conservation. Congratulations were extended to the winners.

3. APPROVAL OF MINUTES

June 2, 2009 – On page 4, Item 6.4. MOTION: Director ~~Daniels~~ *Jaffe*.

MOTION: Director Kriege; Second: Director Hoernschemeyer: To approve the minutes of June 2, 2009 as modified. The motion passed by a unanimous vote. Director Jaffe absent.

4. ORAL COMMUNICATIONS

Director Kriege stated he recently visited the state of Nevada where water is being sold for \$13,000 an acre-foot, provided you own the land.

Director Daniels commented he read in a newspaper that mercury from weathering rock was found in groundwater at the Elk Horn Slough. A brief discussion ensued.

5. REPORT FROM CLOSED SESSION – June 2, 2009

President LaHue stated that the Board gave guidance to the labor negotiator regarding the MOU with management employees.

6. PUBLIC HEARING

None

7. ADMINISTRATIVE BUSINESS

7.1 Will Serve Water Service Application for Stanley Brown, Between 2865 & 2883 Wimbledon Drive, Aptos, APN 037-301-04

MOTION: Director Daniels; Second: Director Hoernschemeyer: To authorize the District's Conditional Will Serve Letter indicating that the District will conditionally serve the new single family dwelling to be located between 2865 & 2883 Wimbledon Drive in Aptos, APN 037-301-04. The motion passed by a unanimous vote. Director Jaffe absent.

- 7.2 Will Serve Water Service Application for Laurie Negro for Betty's Burgers & Office Space, 1000 41st Ave. Santa Cruz, APN 033-113-38

Engineering Manager Jeff Gailey corrected the offset calculation in the staff report to be **0.919** instead of 0.792 as stated.

MOTION: Director Hoernschemeyer; Second: Director Kriege: To authorize the District's Conditional Will Serve Letter indicating that the District will conditionally serve Betty's Burgers and the 2,000 square foot office space located at 1000 41st Avenue in Santa Cruz, APN 033-113-38. The motion passed by a unanimous vote. Director Jaffe absent.

- 7.3 Barrett Way Main Replacements Project, Adopt Plans and Specifications and Call for Bids

Mr. Gailey stated that the plans for this project were displayed on the wall.

MOTION: Director Kriege; Second: Director Daniels: To approve **Resolution No. 09-21** for plans and specifications and **Resolution No. 09-22** setting prevailing wages and calling for bids for the Barrett Way Main Replacements Project in La Selva Beach, CWO 08-031. The motion passed by a unanimous vote. Director Jaffe absent.

- 7.4 Larkin Valley Tank Recoat Project, Approve Revised Change Order No. 1

Mr. Gailey explained the justification for staff's recommendation to withdraw imposing liquidated damages on the contractor based on findings that in this case, the contractor made a good faith effort to correct the issues and there were circumstances beyond the contractor's control that contributed to the delay. Discussion ensued. District Counsel Bob Bosso provided input.

MOTION: Director Kriege; Second: Director Hoernschemeyer: To **rescind Resolution No. 09-16** and adopt **Resolution No. 09-23** approving a Revised Change Order No. 1 for a contract deduction of \$3,000, for the Larkin Valley Tank Recoat Project based on findings that the contractor made a good faith effort to correct the issues and there were circumstances beyond the contractor's control that contributed to the delay. The motion passed by a unanimous vote. Director Jaffe absent.

7.5 Approve Staff Analyst Job Description and Pay Range and Authorize One Regular Part Time (50%) Position

CCSF Manager Ron Duncan and General Manager Laura Brown responded to inquiries regarding the job description.

MOTION: Director Hoernschemeyer; Second: Director Daniels: To approve the job description and pay range for the "Staff Analyst" classification and authorize one half-time position contingent upon completion of the Union notification process in accordance with the Memorandum of Understanding with SEIU Local 521. The motion passed by a unanimous vote. Director Jaffe absent.

7.6 Appropriate Funds from Operating Contingency Reserve to Cover Fiscal Year 08/09 and 09/10 Payments for Conservation Software

Mr. Duncan stated that the ConserveTrack software package is needed to meet the current and growing needs of the District's conservation program. A description of the benefits and what the software would achieve was explained.

MOTION: Director Kriege; Second: Director Daniels: To approve allocating \$20,000 from the District's OCR FY 08/09 budget for the March 2009 payment for the ConserveTrack software and to authorize \$20,000 from the FY 09/10 OCR budget to be appropriated for final payment for the ConserveTrack software upon acceptance. The motion passed by a unanimous vote. Director Jaffe absent.

7.7 Estates Treatment Plant Exterior Recoat Project, Bid Award

MOTION: Director Daniels; Second: Director Kriege: To accept the lowest qualified bidder for the Estates Treatment Plant Exterior Recoat Project and adopt **Resolution No. 09-25** for award of contract to Ultra Painting for the Estates Treatment Plant Exterior Recoat Project, CWO 09-104. The motion passed by a unanimous vote. Director Jaffe absent.

7.8 Vista Del Mar Booster Station Site Improvements, Bid Award

MOTION: Director Daniels; Second: Director Hoernschemeyer: To accept the lowest qualified bidder for the Vista Del Mar Booster Station Site Improvements and to adopt **Resolution No. 09-24** for award of contract to E&S Trucking for the Vista Del Mar Booster Station Site Improvements Project, CWO 09-110. The motion passed by a unanimous vote. Director Jaffe absent.

7.9 Approve Purchase of 2009 Ford Ranger Extended Cab Utility Truck

Operations & Maintenance Manager Taj Dufour stated that the District's policy is to first obtain a quote from the California Multiple Award Schedule (CMAS) when purchasing a new vehicle. North Bay Ford's quote was less.

Mr. Bosso apprised the Board that his firm had represented North Bay Ford in other matters.

MOTION: Director Daniels; Second: Director Kriege: To approve the purchase from North Bay Ford for one 2009 Ford Ranger Extended Cab Utility Truck at a cost not to exceed \$23,315, including taxes, licensing, and delivery. The motion passed by a unanimous vote. Director Jaffe absent.

7.10 Ratify Memorandum of Understanding between the Management Employees Bargaining Unit & Soquel Creek Water District

MOTION: Director Daniels; Second: Director Hoernschemeyer: To adopt **Resolution No. 09-26** ratifying the Memorandum of Understanding between the Management Employees Bargaining Unit and Soquel Creek Water District, January 1, 2009 through December 31, 2009. The motion passed by a unanimous vote. Director Jaffe absent.

7.11 Desalination Task Force and Energy Issues

Director Daniels stated there was nothing new to report. The next meeting will be held tomorrow.

8. **INFORMATION ITEMS**

8.1 Aptos Booster Pump Station Property, Geotechnical Investigation – Preliminary Design Phase, 9038 Soquel Drive, Aptos, APN 041-061-04

A brief discussion ensued. Information Only. No action taken.

8.2 July/August 2009 *What's On Tap Newsletter*

Recommended changes to the newsletter were given.

9. **STATUS REPORTS**

9.1 Engineering – Mr. Gailey reported that final paving started today on the Seaciff Main Replacements project.

Director Daniels corrected page 2 of the status report to state that two, not one, separate Will Serve Letters for Phase I and Phase II had been issued for the Jade Street Soquel Union Elementary School District project.

President LaHue stated he was thankful to see that the West Del Mar Water Station Automation was proceeding with solar powered batteries.

- 9.2 Operations & Maintenance – Operations & Maintenance Manager Taj Dufour distributed a 2008 Well Production Trend report, attached as **Exhibit A**. He responded to questions from the Board. Director Hoernschemeyer thanked Mr. Dufour for the report, stating it was very helpful. A brief overview of the status report was given.
- 9.3 Income and Investment Report for May – Financial Business Services Manager Michelle Boisen noted that a revised Water Consumption report for April had been included in the packet. She reported that funds were transferred from the LAIF account and would be put into Certificates of Deposits. President LaHue thanked Ms. Boisen for her conscientious awareness.
- 9.4 District Counsel – Mr. Bosso stated he had nothing to report other than he was consulting with staff on various matters.
- 9.5 General Manager – Ms. Brown reported on a very productive meeting she attended with the Basin Advisory Group that included representatives from Pajaro Valley Water Management Agency, Central Water District, Santa Cruz City and County and Cameron Tana, Vice President with HydroMetrics LLC, to review HydroMetrics' 2008 Annual Basin Review and Report. A more comprehensive report based on the input provided, will be scheduled for review on July 28. Good ideas and information are being shared. Another meeting will be scheduled to discuss the possibility of expanding the Groundwater Management Group and how to cooperatively address drought years like this.

Jim Anderson from Felton Fire Protection District was elected to fill the open special district representative seat on Local Agency Formation Commission (LAFCO) for the term ending May 6, 2013.

10. WRITTEN COMMUNICATIONS AND CORRESPONDENCE

Letter from customers Mary Jane and Roy Hoch to the Board of Directors expressing appreciation to the District for their new toilet that was installed

under the District's free toilet program and to the plumber, John Ribera, for making the experience enjoyable.

11. REPORT OF PAYMENT OF THE BILLS

May Warrants and Apr./May Credit Card Analysis

MOTION: Director Hoernschemeyer: Second: Director Kriege: To accept the May Warrants and Apr./May Credit Card Analysis as paid. The motion passed by a unanimous vote. Director Jaffe absent.

- 12. ADJOURNMENT** - There being no further business, President LaHue adjourned the meeting at 8:20 p.m. to the next regularly scheduled meeting on July 7, 2009.

SUBMITTED BY:

APPROVED BY:

Denise Alexander, Board Clerk

Thomas LaHue, President